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TRANSMITTAL SLIP		DATE
TO:		Director of Security
ROOM NO.	BUILDING	6-E-31 Hqrs.
REMARKS:		
FROM:		
ROOM NO.	BUILDING	EXTENSION
241	1105 Ames Bldg.	
FORM NO. 1 FEB 54 241 REPLACES FORM 36-8 (47)		

22 September 1983

MEMORANDUM FOR: Executive Director  
Deputy Director for Intelligence  
Deputy Director for Operations  
Deputy Director for Science and Technology  
General Counsel  
Inspector General  
Comptroller

FROM:

Chief, Regulations Control Division

SUBJECT:

Proposed Revisions of [redacted] Promotion,  
DRAFTS C (Jobs #270 and #271)

FOR YOUR INFORMATION:

1. These new drafts, initiated by the Office of Personnel reflect changes in paragraph c(14) of [redacted] which were the result of discussions among OGC, IG, and OP. The changes state the requirement for Career Services and Sub-Groups to retain panel and board worksheets for three years for those employees placed in Comparative Evaluator Descriptor IV; the period of retention for worksheets on employees in Categories I, II, and III will be determined by the Career Services and Sub-Groups. These changes are indicated by brackets in both regulations.

2. We plan to send the proposals forward for approval on 29 September 1983. Please direct any questions or comments to the undersigned before that date.

Attachments:

- A. Concurrence Sheets (OGC)
- B. Proposed Revision of [redacted]
- C. Proposed Revision of [redacted]

cc: AO/DCI OC  
SSA/DDA ODP  
D/OIS OF  
OIS/RMD OL  
CMD/DDA OMS  
OP OTE  
OS

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FROM ATTACHMENTS

C-O-N-F-I-D-E-N-T-I-A-L

STAT

## HQ. INSTRUCTION SHEET

REMOVE			INSERT			EXPLANATION
REG. NOS.	PAGE NOS.	DATE	REG. NOS.	PAGE NOS.	DATE	
	56.3	5/26/81				is revised to provide an up-to-date statement of policy concerning promotion.
	56.4	2/12/82				
	56.5-					
	56.6	5/26/81				
<p>Arrows in the page margin show the locations of the changes described above.</p>						

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